

Country Coordination Mechanism, Executive Committee (CCM ExCom)
 For HIV, TB, Malaria and Purchase Medical Supplies Meeting
 Date: 4 Dec 2013
 Venue: Ministry of Education

Chair person by: H.E. Mr. Lytou BOUAPAO
Present: Dr Bounfeng PHOUMMALAYSITH, Dr Bounpheng PHILAVONG, Dr Soulyanh CHANSY,
 Dr Khanthanouvieng, Ms. Dee Harlow, Ms. Manisone MUENGSENE
Excuse: Dr. Nao bouta (OC), Arjanh Tomas D'Agnes, Dr Philaysack NAPHAYVONG.
CCM Sec: Mrs. Sony SISOMVANG

Agenda items:

1. Discussion about setting up 4 Task Forces (HIV/AIDS, TB, Malaria & PMS)
2. Update CCM FUNDING YEAR 2 (2013-2014)
3. Update letter from CCM Chair to Minister of Health to request for new TAs and Full-time Director for CCM Secretariat
4. Update a response from INGO
5. Update Regional Artemisinin Initiative (RAI)
6. Update NFM
7. Update Incentive Scale
8. Update CCM, OC and RMC members list

Summary report Excom meeting on 4th Dec 2013

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| Responsibility | Outcome | Items: |
| Soulyanh and Dee responsible to write email to Hellen for advice about Global Fund rule to set up heads of TFs. | Two options: First option: The Ministry of Health (MOH) has already established Heads of Centers for HIV/AIDS, TB, Malaria and PMS. CCM could use this existing structure to support its work to reduce duplication of effort. Second option: To avoid conflicts of interest CCM could set up four new TFs (separate from the MOH structure above) for each of the four areas. These new TFs would work closely with the MOH national TFs. This option involves many steps, will take time and money to | Discussion about setting up 4 Task Forces (TFs) for each area (HIV/AIDS, TB, Malaria & PMS) |

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| | <p>establish and it will also be difficult to find new Heads for each of the four Task Forces who has experience in the target areas.</p> <p>In conclusion:</p> <p>-Chair advice to national program to write TF TOR,</p> <p>- Chair of RTF should consult this issue with Global Fund</p> | |
| <p>Sony CCMSec</p> | <p>CCM budget Year two approved by Annindita but she request us to sent TOR of full time Executive Director of CCM Sec</p> <p>TOR Executive need to share with RTF members to revise it, and ExCom members</p> | <p>Update CCM FUNDING YEAR 2 (2013-2014)</p> |
| <p>Sony CCMSec</p> | <p>Letter to Minister of Health to request for new TAs and full-time Director for CCM Secretariat approved by CCM Ex Com chair and sent to MOH.</p> <p>Minister of Health will sign only one degree together including: CCM members, OC, RMC, CCM Secretariat and four national program Task Forces after we finished all.</p> | <p>Update letter from CCM Chair to Minister of Health to request for new Technical Advisers (TAs) and a full-time Director for CCM Secretariat</p> |
| <p>Dr. Souliany Chansy</p> | <p>Two INGO representatives for CCM members are Burnet Institute and Population Survey International (PSI). CCM Reform Task Force will check reference documents/stay permit for PSI to work in Laos.</p> <p>CCM Reform Task Force will also complete reference checks/register in for the Lao Medical Service</p> | <p>Update a response from INGO</p> |

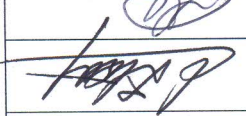
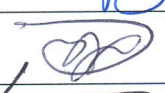
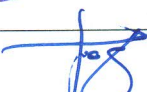
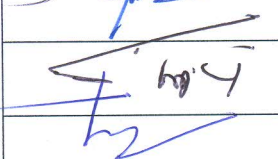


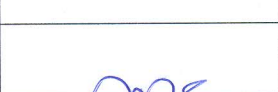

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| | establishing a private hospital(a private sector organization). | | | | |
| | Update Regional Artemisinin Initiative (RAI) | RAI budget and proposal should be through the CCM member as per the CCM structure. | Dr. Soulyany Chansy to follow up with Dr. Channy | | |
| | Update NFM | Laos should start the process at the beginning of 2014. Laos still has funding until 2016. AIDS/HIV and TB will apply NFM in 2015. There is only CMPE will apply this budget 2014 | CCMsec | | |
| | Update Incentive Scale | We already submit reference document on incentive scale to Annelise on May 2013. She has just feedback to PR to respond at the end of November 2013. Deadline is on January 2014 | CCMsec | | |
| | Update CCM, OC and RMC members list | There are some organization haven't nominate people to be OC and RMC members namely: France, Peer Education and MPI for RMC, PLWD for OC. Chair of RFT will follow up with PLWD and Peer education and USAID will follow up with France Dr. Bounfeng reported that the Minister would like the CCM composition to be 60% and 40% between the Govt+UN and Bilateral and CSO+ NGOs, respectively. ExCom agreed that Dr. Bounfeng can clarify to the Minister that the 60/40% advisory is only maximum and minimum, not absolute requirements, and that CCM | CCMsec | | |

Reporter

Chair of meeting

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| | <p>agreed that current selections are agreeable.</p> | |
| <p>CCMsec</p> <p>CCMsec and Souliany</p> <p>CCMsec and Souliany</p> | <p>- TOR of HIV AIDS Task Force Dr. Bounpheng PHILAVONG Director of CHAS will draft and send to Excom.</p> <p>- TOR of TB, Malaria and PMC should ask each of the three areas.(they will discussed more in OC/RMC meeting)</p> <p>- TOR of CCMsec draft by CCMsec and consultant with RTF and Excom.</p> <p>- TOR of CCM, OC and RMC Souliany sent to CCMsec for translation in Lao.</p> | <p>AOB</p> |

List of Participants on Ex-committee meeting with Malaria Evaluation team
 on 4/12/2013
 at 2nd floor, MoES meeting room.

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