

Minutes of the OC
12th January 2012, 1st floor of CCM Sec meeting room

Meeting: 08:30-12:00 am

Chair Person: Dr Dominique

Present: Dr. Soulany, Mr. Kynoy (LNP+) Mr. Pascal. Mr Tomas D'Agnes ,Dr Deyer (Malaria WHO exofficio), Ms XXX WHO HIV assistant

Excused: Mr. Shumon,

PR and SRs: Dr Chanmy,Mr Fabrice, Mrs Nancy

Other: Mrs Fujiwara (JICA), Dr Phylaysack, Ms XXX assitamnt of Dr Tomas

CCM Sec: Dr Nao, Ms Vansaly, Dr Marlon (CCM advisor), Dr Bounfeng

Before meeting started, all members endorsed that in the absence of a new OC chair, Dr. Dominique would function as today's OC chair.

Agenda:

Introduction - endorsement of the agenda

1. Endorsement of previous Minutes
2. Update of TFM development (Malaria)
3. Update of pending points:
 - OIG report-update
 - OC chair
 - CCM member from Malaria network
 - PR nomination committee (names)
4. Defining CCM agenda (points for decision)
 - R11 cancellation
 - SSF HIV reprogramming for essential products,
 - TFM application for Malaria (endorsed by CCM)
 - Update of CCM requirements (What the CCM need to endorse before TFM submission in 31st March 2012 is: PR nomination, new membership of PLD for malaria , new COI policy, new CCM oversight plan)
 - Define COI policy
5. AOB
 - Visit of GFATM
 - Update Oversight plan
 - Dashboard development update
 - Translation of key documents for CCM
 - Information of the site visit to Borkeo province

Agenda was reviewed and adopted

Summary of the OC meeting 12 th January 2012			
No	ISSUES	Actions	Actions to be taken
1. OC minute on 22 st December 2011 sent by mail one week before was reviewed and endorsed			
	2. Update of TFM Malaria	<p>Dr Deyer WHO ex-officio has summarized the background, current situation and next steps for TFM proposal development (see PP). The current budget TFM for 9 months is : including 5% PR plus the 20% government contribution around 430000usd. Furthermore more than 50% of the budget is for essential products. Dr Deyer submitted for OC consideration to extend the request from 9 months to 2 years.</p> <p>Discussion: WHO: in the currently situation of austerity is not advised to include fees to attends international conferences. UNAIDS: It's preferably to have a plan for international conference and include only essential ones i.e. those related directly to Global Fund. Bilateral: requested more precision in how to estimate the 20% Government contribution? CCM advisor: Although this issue has not been clearly defined by GF according to guidelines it could be in salaries, as well as government borrowings, loans, private creditors etc.. . GF advices to use the UNs estimations. MOH: this status and situation needs to be discussed with the Ministry of Investment and Planning as any commitment requires their agreement. CCM advisor: clarified that the classification of Laos as Lower Middle Income Country it's based in the World Bank countries income classification but the status of LMIC and 20% contribution is specific to and only applies to Global Fund. WHO: remind that in 2013 the HIV program request for renewal will need 600,000 USD in Gov. contribution.</p> <p>It's agreed: To request more clarifications to FPM about the 20% gov. contribution during their visit... After discussion OC member agreed by vote 3/5 to propose a 2 years TFM proposal.</p>	<ul style="list-style-type: none"> • To continuous to develop the proposal for two years (budget and action plans) • To present the TFM main lines & budget to FPM in next CCM meeting • To further analyze the 20% government contribution and to request more clarifications with FPM. • CCM sec will send the TFM guidelines to OC members. • To define responsible to calculate the current contribution (UN's??).
	3. Update of pending points	a) OIG report: CCM sec remind that CCM requested to PR to present quarterly reports in implementation of OIG recommendations. OC requested to report in the regular CCM meeting (end feb. or mid March2012)	<ul style="list-style-type: none"> • PR to prepare the report for CCM meeting

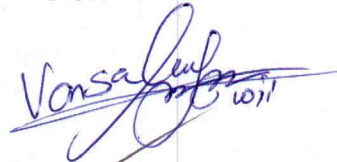
		<p>b) OC chair nomination: CCM sec introduced the background of the vacancy for OC chair and introduced the profile of the current nominee: Dr Phylaysack Deputy Director of the French Institute for Tropical Medicine (IFMT) also a CCM member. CCM advisor informed about the potential conflict of interest if IFMT is potential SR. After discussion the OC didn't find any conflict of interest or impeachment avoiding the nomination of Dr Phylaysack and approved to submit this nomination for CCM endorsement.</p>	<ul style="list-style-type: none"> • To submit for CCM endorsement in next meeting. • Dr. Phylaysack is joining OC meeting regularly while a waiting for CCM approval
		<p>c) CCM membership:</p> <ul style="list-style-type: none"> • CCM advisor informed about the steps done in the improvement of the membership of people affected by the diseases (CCM requirement 2).It's advised to invite the ATTAPEU association as they are working I malaria control and have an office in Vientiane. • Dr. Nao is contacting the ATTAPEU association for the name and selection process. <p>Discussion: Bilateral requested more information about the selection procedure. CCM advisor: informed that new members need to be proposed by same constituency to CCM endorsement.</p> <p>The OC agree to invite the Attapeu association to become CCM members.</p>	<ul style="list-style-type: none"> • CCM sec is to prepare with LPN+ (Mr. Kinoy) for the proposition and CCM endorsement in next meeting.
		<p>d) CCM advisor: informed that selection of PR for TFM has been launched, call for EOIs was posted in early January. It's necessary now to organize the PR nomination committee. He also advised to try to invite non OC members.</p> <p>Discussion: Bilateral agreed to invite non OC members As no specific names were proposed , WHO proposed to send the invitation letter to the head of the CCM constituencies requesting him/her to nominate a person to be part of the PR nomination/selection committee OC agrees to send invitation to head of constituencies</p>	<ul style="list-style-type: none"> • CCM Sec to responsible to draft and send invitation letter to all constituencies and to follow in next OC meeting
<p>4. Defining CCM agenda (points for decision)</p>		<p>Next CCM meeting in January</p> <ul style="list-style-type: none"> • OC proposed to conduct a CCM meeting on 20th January 2012. But with the visit of FPM this date is to be modified to 27th morning • CCM advisor informed about the main points to be submitted for decision. <ul style="list-style-type: none"> - <u>The R11 cancellation and TFM application:</u> To endorse the decision to apply for malaria but not for TB and HIV. Malaria program is to present the main lines and budget - <u>Reprogramming:</u> To endorse the reprogramming of malaria R7 	<ul style="list-style-type: none"> • CCM sec is to prepare the meeting with necessary documents to endorse. • Malaria program to present the summary of TFM application. • PR to present

		<p>To endorse the reprogramming of HIVSSF for Y1 To endorse the necessity to conduct the HIV program review and reprogram the budget of HIVSSF phase II in order to have at least 20% of total budget to procure essential medical products (ARV)</p> <ul style="list-style-type: none"> - <u>Update of CCM requirements:</u> To endorse the modification of CCM's TOR and to invite the ATTAPOEU association to become CCM member 	<p>the reprogramming as accepted by OC.</p> <ul style="list-style-type: none"> • LNP+ (assisted by CCM sec) is to prepare the request to invite association of ATTAPEU.
5. AOB	<ul style="list-style-type: none"> • <u>FPM agenda :</u> CCM advisor informed about the dates and general purpose. After discussion OC members requested to have a half day meeting with the FPM in order to discuss several points as TFM, 20% government contribution, communication strategy, CCM budget for sites visit, OIG responses feedback, reprogramming of phase two and contractual relations with SR etc..New agenda was proposed (see doc attached) <ul style="list-style-type: none"> - UNs requested to have an appointment with FPM - CCM vice chair requested to have a half day meeting for the review of the program implementation and of the support received from global fund - Visit to hospitals, warehouse and drop in centers in Vientiane were proposed. • <u>Oversight plan:</u> CCM advisor informed about the updates and to inform CCM in meeting of March 2012. • <u>Dashboard implementation:</u> CCM advisor informed about the delays reported by GMS and the reasons. Bilateral advised to wait until the new contract is allocated by USG and communicate with the selected company. • <u>Files Translation:</u> The CCM sec informed about the request from GF to translate in Lao language the main CCM guidelines and TOR • <u>Site visit:</u> WHO ex-officio presented a summary of the report of site visit conducted in December 2012 (see attached document) 	<ul style="list-style-type: none"> • CCM Sec to work with PR and draft agenda and propose to FPM. 	
6. Closing	<ul style="list-style-type: none"> • Next OC meeting is to be on Thursday or Friday next week • The agenda for next OC meeting is to define discussion points and draft propose agenda for FPM visit to Laos, to agree on the CCM agenda including the decision points 	<ul style="list-style-type: none"> • CCM sec is to confirm the date and venue 	

Chair



Note takers:



CCM Secretariat

