



LAO PEOPLE'S DEMOCRATIC REPUBLIC
Peace Independence Democracy Unity Prosperity

Ministry of Health
Cabinet
CCM Secretariat, GFATM
Lao PDR

Minutes of Teleconference
To discuss online with the Global Fund Country Team

Following the email dated on 19th and 31st January from Ms. Ximena NaviaHenao, Fund Portfolio Manager (FPM) of the Global Fund and Ms. Deepanjali Sapkota, Associate Specialist, CCM Hub, Grant Management, the teleconference with the GF CT and CCM Hub was organized at the Lao Red Cross on 2nd February 2022 at 15:00 PM (Vientiane local time), which chaired by CCM Chair and 4 participants attended in person including the representative of LRC and CCM Secretariat.

Meeting Agenda:

1. CCM Funding

- Queries regarding the CCM Year 3 workplan

2. Updates on the CCM Evolution

- Hiring 3 local consultant;
- Discuss on the implementation of CBM activity;
- Consultant for remote coaching support to Oversight Committee and Oversight Officer position;
- Update on the 2022 Transitional Phase of the CCM evolution: revision of CCM TORs and CCM endorsement; consultation and agreement with SWC on the integration process and possible re-structuring of SWC.

3. GF updates

- Government Co-financing
- Implementation of C19RM activities
- HANSA evaluation
- Planning for next funding cycle

4. Next CCM meeting?

Summary Key Points Discussion from the meeting:

1. CCM Funding

- The disbursement of US\$ 76,000 has been finalized to cover the year 3 workplan. Considering that this is the last year of the current CCM funding agreement, the CCM Secretariat should aim to utilize the full allocation amount;
- CCM budget can be utilized to fund hiring of a national consultant to support CSOs in the pre-CCM and post-CCM meetings. This should require around at least 12 days level of effort (LoE). Terms of Reference for national consultant to support CCM Engagement (download in [English](#));
- Considering that there is sufficient funding available, the CCM may consider this consultancy as long-term support for the CCM;
- In case there are challenges in identifying and recruiting a national consultant, the CCM Secretariat should inform GF so that GF can reach out to APCASO to suggest a few local candidates for the CCM's consideration;

- Additionally, the GF has engaged additional TA to support the CCM to conduct the Community Based Monitoring work. This will be financed centrally through the GF's CCM Hub. The CCM Hub will share with the CCM Secretariat the CVs of a few consultants and draft TORs for review and agreement;
- Additional support is available for remote coaching to the Oversight Committee and Oversight Officer position (i.e. through Graham). This is also financed through the CCM Hub. The CCM Hub will inform the CCM Secretariat regarding Graham's availability, so that the CCM Secretariat can organize timelines to request this support (which is around 21 days of LOE).

2. Update on the CCM Evolution

- Significant progress was made last year in the CCM evolution, including the mapping and development of the CCM positioning pathway plan which was officially endorsed by the CCM in December last year;
- The next phase for 2022 is to revise the CCM TORs and agree with SWC on the integration process. Ideally, this is to be done in 2022 prior to the submission of the next funding request in 2023;
- Considering the structural changes which are being made within the Ministry and its relevant departments, it is best to wait until the appoints and the integration at the Government level is finalized, prior to the integration of the CCM into the SWC.

3. GF updates

- Government Co-financing: DPC will share a revised letter from the Minister with the correct co-financing amounts and additional details on the timelines for the funding. GF will share it with the CCM for their information and follow up;
- Implementation of C19RM activities: the CCM Secretariat and leadership are invited to participate in an update meeting with the national programs and the DPC to hear an update on implementation of the C19RM activities;
- HANSA evaluation: the CCM Chair will chair the next meeting on the HANSA evaluation, which is meant to bring together all parties (DPC, WHO, GF and WB) to discuss the objectives and scope of work of the HANSA evaluation. The TORs of the evaluation have been shared in a separate message. Please let us know whether you would like us to have a call to discuss the TORs and organize an agenda for the presentation.

4. Next CCM meeting

- Next CCM meeting is tentatively scheduled on 25 March 2022.

The teleconference was taken for 45 minutes and finished at 16:15PM.

Vientiane Capital, dated 8 February 2022

Chaired by:



Assoc. Prof. Dr. Phouthone Muongpak
President of Lao Red Cross
CCM chair

Prepared by:



Mr. Budhsalee Rattana
Coordinator and Finance Officer
CCM Secretariat